

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

January 13, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez,
Brad Thomas, Evan Taddia, Mark Treadway, Sharon Goss, Chris Nuccio

Absent: Steve Fornier, Les Kubena, Jessica Freytag.

I. Call to Order: 6:30 pm by Brenda Medcalf

II. Minutes: Minutes of the November 18, 2013 meeting approved. Brad made a motion to accept the minutes as presented. Mark seconded. Motion passed.

III. Standing Committee Reports

A. Site Plan

- Beer tent will move across the entrance to the parking lot at Gracy Title where the stage will be so there will be access from Mercer Street and the dance area.
- Wild Bill Root Beer will have to move.
- Arts and Crafts may be located on Wallace and port-a-potties moved down to Bluff and Wallace area.
- Benches and a 'food court' area will be added at the end of the food vendors at the intersection of Wallace and College.
- Dumpster that was on Wallace and College will now be moved over to the area next to Dan Tay's (easement area).
- Parking at Stevenson Building for commissioners.
- Booths can go all the way down bluff.

IV. BUSINESS:

A. Proposal from Nio Graphics for 2014 Publicity

- Item was tabled – approved last meeting.

B. 2014 Founders Day Contracts

1. Austin Outhouse for Portable Toilets

Mark made a motion to accept the Austin Outhouse 2014 FD Contract. Brad seconded. Motion passed.

2. Church of the Springs for Event Ground Clean Up

- The Church of the Springs wanted to verify the amount they would receive this year. The amount is \$2,200.
- Mark made a motion to accept the Austin Outhouse 2014 FD Contract. AJ seconded. Motion passed.

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- Contracts still needed: Knights of Columbus for Washer Pitching
Knights of Columbus for Beer Sales
Cook Club for Cook-off
Church for Vendor Booths

- C. Proposal from Klotz and Associates for Creation of New Festival Map
 - Item tabled so commissioners can review the document.
 - Questions will be addressed next meeting.

- D. 2014 Founders Day Forms
 - Forms need to be reviewed and changes sent to Brenda so forms can be put on the website.

- E. 2014 Founders Day Parade
 1. Route
 - Several different routes were discussed for the 2014 Founders Day parade. It was decided by the commissioners that the route would be left as it is.

 2. Theme
 - Focus of this year's theme being around the revitalization of Mercer Street area.
 - The Commissioners discussed several different themes that were proposed by several of the commissioners.
 - A J made the motion to accept "Revitalizing for the Future, Embracing our Past" as the theme for this year's parade. Paul seconded. Motion passed.

- F. Update on Founders Website
 - The website is being updated.
 - It is important to get the corrected forms to Brenda so these may be put on the website.

Adjourn

Meeting adjourned at 8:16 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

January 27, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez,
Evan Taddia, Mark Treadway, Sharon Goss, Chris Nuccio, Steve Fornier, Ted Lehr

Absent: Brad Thomas

- I. **Call to Order:** 6:30 pm by Brenda Medcalf

- II. **Minutes:** Minutes of the January 13, 2014 meeting were approved with minor corrections. AJ made a motion to accept the minutes as presented with minor corrections. Steve seconded. Motion passed. Corrections: Chris Nugio to Chris Nuccio and 2nd page date should be corrected to 1/13/2014.

- III. **Standing Committee Reports**
 - A. **Site Plan**
 - Information booth will be for Preservation Commission and Founders Day Commission.
 - Scrappy will not be doing ice. Twice the Ice has expressed an interest in providing ice service.
 - Mercer Street Dance Hall will let Founders Day Commission use their parking lot.
 - B. **Food**
 - No Report.
 - C. **Entertainment**
 - No Report.
 - D. **Arts & Crafts**
 - There will be a light plant on Wallace for the Arts and Crafts vendors that will be setting up there. Will electricity (spider boxes) be available on Wallace?
 - Meeting will be set up with AJ, Paul, Chris Schmidt and the Mayor to determine electricity needs and availability.
 - There are plugs on the new lamp posts.
 - E. **Business Booths**
 - No Report.
 - F. **Parade**
 - No Report.
 - G. **Publicity**
 - No Report.

H. Sponsorship/Underwriting

- Sponsorship letters have been mailed.
- Important that everyone start working on getting sponsors.

I. Sanitation

- No Report.

J. Security

- No Report.

K. Traffic/Parking

- Michelle is working with municipal court attorney regarding towing and what can be done during Founders Day for those parking in no parking areas.
- Mercer Street Dance Hall will be giving their bands parking passes.

L. Volunteers

- AJ will need help with moving benches to the food court and help with booth set up Saturday morning.
- Steve is working on setting up 'Friends of Founders Day' to involve adults to become volunteers to help with set up, tear down and the parade. They will receive t-shirts.

IV. Business

A. Request from Dripping Springs Theatre Booster Club for Booth Space to Host Fundraiser for the Dripping Springs Middle and High School Theatre Departments.

- No one from the Theatre Booster Club was in attendance.
- The commissioners discussed the availability of space and the cost.
- The Theatre Booster Club will be able to have a space on Wallace at a cost of \$50.
- Paul made a motion to allow the Theater Booster Club to have a space on Wallace for their fundraising efforts and the cost will be \$50 for a 10' x 10' space. Steve seconded. Motion passed.

B. 2014 Founders Day Contracts.

- Contracts need to be turned into the City asap.

C. Proposal from Klotz and Associates for Creation of a New Festival Map.

- Kevin from Hoffman Klotz Associates spoke to the commission regarding the map of Mercer Street for Founders Day.
- The map will be a file that can be changed. A map will be proved to use at the information booth in a smaller size.
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- The map will also have the addition of the arts & crafts vendors, food vendor, and cook off participant spaces.
- Steve made a motion to approve the proposal from Klotz and Associates for an amount up to \$4130 and request that City staff to inquire why the project manager must attend the meetings. Paul seconded. Motion passed.

D. Update on Founders Day Website

- JoAnn updated the commission on the status of the new website.
- It is up and running and all information, forms, etc. should be sent to Jo Ann as soon as possible in order for her put the information on the website.
- Each group has its own page.

E. Approval of Resolution No. 2014-11. A Resolution of the City of Dripping Springs Approving an Agreement Between the City and Texas Department of Transportation for the Temporary Closure of State Right of Way for the Founders Day Parade on April 25, 2014.

- Ted made a motion to approve Resolution No. 2014-14. Paul seconded. Motion passed.

F. Fiscal Year 2014 Budget Amendment

- Amendments to the budget include line items:
 - Publicity to increase from \$3,000 to \$5,000
 - Clean up to increase from \$2,400 to \$4,400
 - Barricades/Traffic Plan to increase from \$4,000 to \$6,000 to include 100 traffic cones
- The commission discussed asking the City to purchase 250 traffic cones to be used at Founders Day as well as other City functions.
- Brenda made a motion to approve the amendments to the Founders Day 2014 budget. Steve seconded. Motion passed.

V. Adjourn

- Ted made a motion to adjourn the meeting. Chris seconded. Meeting adjourned at 8:10 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

February 10, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez,
Evan Taddia, Mark Treadway, Sharon Goss, Chris Nuccio, Steve Fornier, Karl Seelbach

Absent: Brad Thomas

I. Call to Order: 6:32 pm by Brenda Medcalf

II. Presentation of Citizens

Steve Tematch was present to discuss applications for Arts and Crafts vendors. He is a local resident and, as such, he would like to see local arts and crafts applicants put at the front of the list for space allocation.

III. Minutes: Minutes of the January 27, 2014. Evan made a motion to accept the minutes as presented. Steve seconded. Minutes accepted.

IV. Standing Committee Reports

A. Site Plan

- Booths are being added to the middle of Mercer Street.
- Picnic table benches, from Founders Park, will need to be moved Friday for the parade.
- Root beer vendor expressed an interest in doing ice sales. May not be able to deliver.
- Meeting regarding electricity still needs to be scheduled.

B. Food

- Moving Kettle Korn from corner to middle of college to block entrance.

C. Entertainment

- No Report.

D. Arts & Crafts

- No Report.

E. Business Booths

- No Report.

F. Parade

- No Report.

G. Publicity

- No Report.

H. Sponsorship/Underwriting

- \$5450 received to date. Howdy Honda is a platinum sponsor.
- Twisted X has expressed an interest.

I. Sanitation

- Need to know how many trash cans will be needed. Some are at the DS Ranch.
- Mules – Brenda will look into find somewhere to rent a couple.

J. Security

- There will be additional security.
- Evan is going to contact Hays County.

K. Traffic/Parking

- Color coded passes are going to be needed for letting food vendors, cookers, and arts and crafts vendors in to set up.
- Green room will be a separate area from the security room.

L. Volunteers

- No Report.

IV. Business

A. 2014 Founders Day Contracts.

- Corrections should be made to the following contracts and given back to Ginger by noon Tuesday 2/11:
 - Knights of Columbus for Washer Pitching
 - Knights of Columbus for Beer Sales
 - St. Martin de Porres Catholic Church for Arts & Crafts
 - Lions Club for Food Booths
 - Lions Club for Mighty Thomas Carnival
 - Dripping Springs Cook Off Club for Cook Off Booths
- Steve made a motion to accept the contracts with revisions. Evan seconded. Motion passed.

B. Update on Founders Day Website.

- All updates, forms, etc. need to be sent to Jo Ann Touchstone.

V. Adjourn

- Evan made a motion to adjourn the meeting. Chris seconded. Meeting adjourned at 8:05 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

February 24, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez,
Evan Taddia, Mark Treadway, Sharon Goss, Chris Nuccio, Steve Fornier, Brad Thomas, Ted
Lehr

Absent: Steve Fornier, Sharon Goss

- I. **Call to Order:** 6:40 pm by Brenda Medcalf

- II. **Presentation of Citizens**
None.

- III. **Minutes:** Minutes of the February 10, 2014 meeting will be reviewed at the next meeting.

- IV. **Standing Committee Reports**
 - A. **Site Plan**
 - Still need a site map.

 - B. **Food**
 - No Report.
 - C. **Entertainment**

 - D. **Arts & Crafts**
 - No Report.

 - E. **Business Booths**
 - No Report.

 - F. **Parade**
 - No Report.

 - G. **Publicity**
 - No Report.

 - H. **Sponsorship/Underwriting**
 - \$9250 received to date.

 - I. **Sanitation**
 - No Report.

J. Security

- Security will now be needed on Wallace for Arts & Crafts vendors.
- Officers should be able to park at Stevenson Building.
- Security will have a separate room away from the Green room.
- Streets will not open on Sunday until 5:00 pm – no vehicles into festival area until that time – NO exceptions.

K. Traffic/Parking

- No Report.

L. Volunteers

- Need volunteers to help with parade – putting out cones before parade and taking them up after the parade.
- Each group involved with Founders Day needs to supply 2 volunteers to help with the parade.

IV. Business

A. 2014 Founders Day Contracts.

- Facilities agreement with the school. Motion to accept the contract was made by Mark. Evan seconded. Contract accepted.

B. Review and Status of Outstanding FD Contracts

- Brenda will contact Drippin' Towing and Chad Fox regarding their contracts for towing services and parking.
- Steve received a proposal from a local youth group to provide ice sales. Already have an entity providing ice sales?
- Brad will take care of the contracts for all the bands, etc. for entertainment.
- KDRP would like to provide the advertising again this year. Proposal for \$500 was given to Brenda. This item will be tabled until the next meeting.

V. Adjourn

- Brad made a motion to adjourn the meeting. AJ seconded. Meeting adjourned at 7:55 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

March 10, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez, Sharon Goss, Chris Nuccio, Steve Fournier, Brad Thomas, Ted Lehr, Sharon Goss

Absent: Steve Fournier, Evan Taddia, Steve Fournier, Mark Treadway

I. Call to Order: 6:45 pm by Brenda Medcalf

II. Presentation of Citizens
None.

III. Minutes: Minutes of the February 10, 2014 and February 24, 2014 meeting submitted. Ted made a motion to accept the minutes as submitted. Paul seconded. Minutes accepted as submitted.

IV. Standing Committee Reports

A. Site Plan

- AJ sent a copy of the site map to the commissioners for review.
- Some changes still need to be made but otherwise looks good. A meeting will be scheduled with Kevin to go over the final changes to the map.
- Large map will be made for display booth at Founders Day.
- Construction on Mercer Street is supposed to be complete by Founders Day.
- Brenda will follow up with Todd regarding the electricity needs discussed at the meeting.

B. Food

- Cookers are coming in where the food vendors come in to setup - cookers will need to be notified they cannot enter here and will not be allowed to enter.

C. Entertainment

- No Report.

D. Arts & Crafts

- Spaces are still available.

E. Business Booths

- No Report.

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F. Parade

- No Report.

G. Publicity

- Stephanie Hansmann (City) and Pun have met to determine what articles will be submitted for the various publications. A Facebook page has been made for Founders Day as well as Pinterest and Instagram for advertising Founders Day. Pictures of past festivals are needed to add to these and to the Founders Day website.
- Final parade entry forms are needed for the website as well as, carnival pre-sale ticket locations, availability of booth spaces (arts & crafts/food vendors/cookers) and when all spaces are gone.
- Master schedule of all events will be added to website.

H. Sponsorship/Underwriting

- \$9250 received to date.

I. Sanitation

- Paul obtained two estimates for cleaning services to clean the Administration building area and parking lot. He will submit those to Ginger and Michelle.
- Paul has not been able to get in touch with the rep from Goodwill to confirm that volunteers will be provided to clean up after the parade.
- Paul also has not been able to get in touch with the pastor at the Church of the Springs regarding clean up after the festival closes. We do not have the contract yet.
- Paul will get in touch with Austin Outhouse to get a list of the port-a-potties that have been ordered by individuals (mostly cooks) to use in their spaces. There was a large mix up last year of what the City ordered and what the individuals ordered.
- Dumpsters on Wallace will need to be set in place after 4:00 – Recon will need to be notified.

J. Security

- Streets will stay closed until 7:00 on Sunday.
- Meeting needs to be scheduled with Hays County.

K. Traffic/Parking

- No Report.

L. Volunteers

- No Report.

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IV. Business

A. Advertising Proposal from KDRP

- Received proposal for \$500 for advertising from KDRP.
- Last year we paid \$4,000 to KDRP using the Hotel Occupancy Tax (HOT).
- There was discussion on services to be provided as the commission feels we did not get money's worth last year.
- Brenda would like to propose to KDRP that for \$400 found in the budget they provide the advertising listed in the proposal for this year's festival. Ted made a motion for Brenda to propose this to KDRP. Sharon seconded. Motion passed.

B. Update on Website

- Stephanie Hansmann reported that there is an initiative to collect pictures to be put on the website for Founders Day.
- There is no a tab you can click for the photo gallery.
- A photo release form is on the website. Those submitting pictures will need to sign this form.

C. Request from City of Dripping Springs Historic Preservation Commission for Founders Day Proceeds to be Allocated to the Mercer Street Improvement Project.

- Brenda spoke with Ginger and Michelle and it will be the total proceeds from the parade that are being requested to be allocated to the Mercer Street Improvement project.
- The Historic Preservation Commission will have information at the booth regarding the project and future plans for Mercer Street.
- The Founders Day Commission may want to consider purchasing a leaf on the Community Giving Tree.
- Brenda made a motion for all parade proceeds to be donated to the Mercer Street Improvement Project. AJ seconded. Motion passed.

V. Adjourn

- AJ made a motion to adjourn the meeting. Paul seconded. Meeting adjourned at 8:08 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf
Founders Day Commissioner

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

March 24, 2014

Attending: Brenda Medcalf, A.J. Bergeron, Stephanie Holtzendorf, Paul Sanchez, Sharon Goss, Chris Nuccio, Steve Fournier, Brad Thomas, Ted Lehr, Sharon Goss, Steve Fournier, Evan Taddia, Steve Fournier, Mark Treadway, Stephanie Hansmann (City).

Absent: None

I. Call to Order: 6:30 pm by Brenda Medcalf

II. Presentation of Citizens

None.

III. Minutes: Minutes of the March 10, 2014 meeting submitted. Ted Brad made a motion to accept the minutes as submitted. Chris seconded. Minutes accepted as submitted.

IV. Standing Committee Reports

A. Site Plan

- Final changes to the map were given to Kevin Hoffman.
- Actual spaces should be measured and compared to map and if there are changes they need to be given to Kevin asap.
- The beer coolers and lights will need electricity across the street from where the beer tent was last year. Will look into using Gracy Title for electricity.
- Whim will deliver tables and chairs Friday.
- Twisted X is donating their air stream for use during Founders Day. Their logo is on the air stream and would like for it to be displayed during the festival near the stage. It can possibly be located in front of the Masonic Lodge or over by Whit Hanks small building. Electricity will be needed for it.

B. Food

- Food vendor spaces are full.
- Food Vendors will open at 10:00 on Saturday and 11:00 on Sunday after the Church service.

C. Entertainment

- Everything is scheduled.

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D. Arts & Crafts

- Arts & Crafts booths will open at 11:00 on Sunday after the church service. Saturday will open at 10:00.

E. Business Booths

- No Report.

F. Parade

- Brad will provide the PA system for the parade and will also announce the parade.
- Parade meeting has been scheduled for Thursday, April 17th, 6:30 at City Hall.
- Evan would like to purchase hose reels to reel in the rope used along the parade route for the barrier.

G. Publicity

- A copy of the ad for Founders Day was circulated among the commissioners for revisions. It will be revised, printed and sent out to businesses.

H. Sponsorship/Underwriting

- \$26,750 to date.

I. Sanitation

- Chris was able to confirm the Church of the Springs will participate again this year.
- Chris checked the references for the street sweeper. References were outstanding.
- Ginger is getting an inventory of the trash cans. She thinks there are 27 and Brenda would like to buy 30 more.
- Additional trash cans will be needed for Wallace.

J. Security

- There will be 8 gates and gate numbers will be added to the map.
- There will need to be security patrol on Wallace Street.
- Security will be at gates from 11:30 am until 8:00 pm

K. Traffic/Parking

- New parking passes will be given out this year. They will be different colors for the different areas.
- Ginger is working with Hays County regarding when and how to have cars towed.
- Any mules/golf carts used during Founders Day must have a sign on the cart registered through the City.
- Ginger will contact Hays County regarding the barricades.

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- Church of the Springs will have a mule they are using from the Waste Water Treatment plant. Ice sales will have one as well as Evan and one will be needed for the parade.

L. Volunteers

- Volunteer Fair will be held on the 9th.
- Need to get volunteers that are more permanent – volunteer year to year.

IV. Business

A. 2014 Participation Contracts:

1. St. Martin de Porres Catholic Church for Ice Sales
 - a. Brad made a motion to approve the contract for ice sales. Mark seconded.
Contract approved.
2. Hill Country Bible Church for Children’s Inflatables
 - a. Brad made a motion to approve the contract for ice sales. Mark seconded.
Contract approved.
3. Dripping Springs VFW/American Legion for Event Parking
 - a. Mark made a motion to approve the contract for ice sales. Brad seconded.
Contract approved.
4. Chad and Shannon Fox for Event Parking
 - a. Mark made a motion to approve the contract for ice sales. Steve seconded.
Contract approved.
5. Jim Halfpenny for Musical Entertainment
 - a. Steve made a motion to approve the contract for ice sales. Sharon seconded.
Contract approved.

Next meeting: Monday April 14, 6:30, City Hall.

Fence Set-up: Saturday April 19, 8:00, City Hall.

Open House: Tuesday April 15, 5:00 – 7:00, City Hall

Parade Meeting: Thursday April 17, 6:30, City Hall. Anyone helping please be there at 5:45 to help hand out packets.

V. Adjourn

- Evan made a motion to adjourn the meeting. Steve seconded. Meeting adjourned at 8:26 pm.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf
Founders Day Commissioner

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

October 22, 2014

Attending: Brenda Medcalf, Evan Taddia, Paul Sanchez, Stephanie Holtzendorf, Sharon Goss, A.J. Bergeron, Mike Monaghan (will take A.J.'s place), Stephanie Adner

Absent: Mark Treadway, Chris Nuccio, Brad Thomas, Karl Seelback, Steve Fournier

I. Call to Order: 6:36 pm by Brenda Medcalf

II. Presentation of Citizens

None.

III. Minutes: Minutes of the July 10, 2014 meeting were approved. Paul made a motion to accept minutes as submitted. A.J. seconded. Motion passed.

IV. Standing Committee Reports

A. Site Plan

- 2nd stage will move to Wallace at Parking area.

B. Food

C. Entertainment

D. Arts & Crafts

E. Business Booths

F. Parade

G. Publicity

H. Sponsorship/Underwriting

I. Sanitation

Paul reported:

- There were enough port-a-potties and hand washing stations last year.
- Would like to sweep whole streets this year. Last year's cost was \$750. Paul will contact them for this year.

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- Church of the Springs would like to clean the Cook Off area as well as the rest of the Founders Day area. Stephanie will take this idea to the next cook off meeting.
- There were 7 dumpsters last year which seemed to be enough.

J. Security

K. Traffic/Parking

L. Volunteers

IV. Business

A. Reconsider date for 2015 Founders Day Festival Event

- Discussion on changing the date: Gun show is the 3rd weekend in April at the DS Ranch Park and this cannot be changed. The run that takes place at the park is scheduled for the last weekend in April. The run is supposed to be in conjunction with Founders Day.
- Evan made a motion to move Founders Day to the last weekend in April (April 24-26). Paul seconded. Motion passed. One no vote from Stephanie. Motion passed.

B. Create 2015 Founders Day Festival Forms

- Sponsorship form: changes made to things received for sponsoring, all levels need to list items in same order, mention number of people that attend FD in the letter accompanying sponsorship form.
- Food vendor form: Chris will need to review and make changes.
- Parade form: Everyone needs to come up with ideas for the Parade theme.
- Arts & Crafts form: Mike will review and make changes.
- All forms with changes need t be sent to the City within the week so they may be reviewed and changed, if needed, at the next meeting.

C. Sponsorship Levels for 2015 Founders Day Festival Event.

- The sponsorship levels will remain the same as last year:

Plantinum	\$3,000
Gold	\$2,000
Silver	\$1,000
Bronze	\$ 500
Family	\$ 250

D. Schedule Meeting Dates for 2014-2015

- Meeting Dates for 2014-2015
 - November 10, 2014
 - December 8, 2014

**Founders Day
Monthly Meeting
10/22/2014**

January 12 and 26, 2015

February 9 and 23, 2015

March 9 and 23, 2015

April 13, 2015

E. Assignment and Discussion of Standing Committees

Site Plan: AJ Bergeron, Michael Monaghan, Brenda Medcalf

Food: Chris Nuccio, Sharon Goss

Entertainment: Brad Thomas

Arts/Crafts/Business: AJ Bergeron, Michael Monaghan, Ted Lehr

Parade: Brenda Medcalf, Stephanie Holtzendorf

Publicity: Stephanie Holtzendorf, Stephanie Adner

Sponsorship/Underwriting: Ginger Fought, Sharon Goss, Brenda Medcalf

Sanitation: Paul Sanchez, Ted Lehr

Security: Evan Taddia, Brenda Medcalf

Traffic/Parking: Evan Taddia

Volunteers: Steve Fournier

V. Adjourn

- Meeting adjourned at 8:10 pm. Motion made to adjourn by Evan. Seconded by Paul.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf

Founders Day Commissioner

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

December 10, 2014

Attending: Brenda Medcalf, Evan Taddia, Paul Sanchez, Stephanie Holtzendorf, Sharon Goss, Mike Monaghan, Chris Nuccio, Ted Lehr

Absent: Mark Treadway, Brad Thomas, Karl Seelbach,

I. Call to Order: 6:36 pm by Brenda Medcalf

II. Presentation of Citizens

None.

III. Minutes: Minutes of the November meeting were not available due to a lack of a quorum. Only three present at last meeting.

IV. Standing Committee Reports

A. Site Plan

- Bluff Springs parking lot will have a building built there and Founders Day will no longer be able to use this space.

B. Food

- No Report.

C. Entertainment

- No Report.

D. Arts & Crafts

- No Report.

E. Business Booths

- No Report.

F. Parade

- Parade theme will need to be decided upon at next meeting.

G. Publicity

- No Report.

H. Sponsorship/Underwriting

- No Report.

I. Sanitation

- General contract will be sent out for bids.
- If additions for sanitation are needed due to the Adventure Run it is possible rates for the contract could improve.
- City is negotiating to remove the dumping fee charged last year for the dumpsters.

J. Security

- Exit routes need to be determined for Wallace Street for exiting on Sunday evening.

K. Traffic/Parking

- No Report.

L. Volunteers

- No Report.

IV. Business

A. Approval of 2015 Founders Day Festival Forms

- Changes have been made to forms and forwarded to Brenda who will forward to City.

B. Sponsorship Levels for 2015 Founders Day Festival Event

- Sponsorship Levels were agreed upon and voted on at last meeting.

Plantinum	\$3,000
Gold	\$2,000
Silver	\$1,000
Bronze	\$ 500
Family	\$ 250

C. Reconsideration of Meeting Dates for 2014-2015

- Commissioners agreed to stay with the previously voted on Meeting Dates.
January 12 and 26, 2015
February 9 and 23, 2015
March 9 and 23, 2015
April 13, 2015

D. Proposal from Dripping Springs Running Club to organize a 5K Adventure Run in Connection With the Founders Day 2015 Event.

- The 5k Adventure run will be held Saturday Morning, April 25, of the Founders Day event at the Dripping Springs Ranch Park. Runners will use the equestrian trails and will take care of all logistics for the run.

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- Brenda made a motion to approve the event with the standard 25% of registrations to the Founders Day Commission and the park fee to be waived. Ted seconded. Motion passed.

V. Other

Discussion was started and the tabled on the subject of commission members using tablets or laptops for meetings.

VI. Adjourn

- Meeting adjourned at 7:05 pm. Next Meeting January 12, 2015 at City Hall at 6:30 p.m.

Respectfully submitted,

Stephanie Holtzendorf

Stephanie Holtzendorf
Founders Day Commissioner