

MEETING MINUTES
City of Dripping Springs
Farmers Market Association Board
Regular Meeting Agenda
Tuesday, December 16, 2014 at 10:00 AM
City Hall, 511 Mercer Street, Dripping Springs, Texas

I. CALL TO ORDER AND ROLL CALL

COMMISSION:

Marianne Simmons - Chair	Gouri Johannsen	Brandon Willin
Kambra Bolch	Aimee Mick	Teresa Strube
Gina Gillis	Aubrey Munguia	

Market Managers: Carolyn Hodges and Stacy Qualls

The Regular Meeting of the City of Dripping Springs Farmers Market Association was called to order at 10:08 AM, Tuesday, December 16, 2014 by Marianne Simmons, Chair. Roll call was taken and members present included Gouri Johannesen, Aubrey Munguia, Teresa Strube, and Aimee Mick, acting as secretary. Brandon Willin joined the meeting at 10:22 AM. Member absent was Gina Gillis and Kambra Bolch. Also present were Carolyn Hodges, Market Manager and Stacy Qualls, Market Manager.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

There was no presentation by citizens.

III. MINUTES

A. Approval of Regular Meeting Minutes, August 1, 2014

A note was made that the August meeting minutes were incorrectly referred to in the agenda as Regular Meeting Minutes. Special Meeting was correctly reflected in the actual minutes. A motion to approve August 1, 2014 Special Meeting Minutes was made by Aubrey Munguia and seconded by Teresa Strube. **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

B. Approval of Regular Meeting Minutes, November 11, 2014

AMMENDMENT TO SECTION IV,C: A subcommittee, made up of Marianne Simmons, Aubrey Munguia, and Aimee Mick was selected to revise the vendor application pending a new city format. No action was taken.

AMMENDMENT TO SECTION IV, H: Resume of Brandon Willin was reviewed and accepted. Letter from Teresa Strube was reviewed and accepted. It was determined more information was needed from Sally Witkowski and Kambra Bolch would contact Ms Witkowski.

A motion to approve November 11, 2014 Regular Meeting Minutes as amended was made by Gouri Johannesen and seconded by Teresa Strube. **VOTE: 5-for, 0-against, 3-absent. Motion passes.**

IV. BUSINESS

Discussion and possible action regarding:

A. Introduce New Board Members and Oath of Office Swearing In

Teresa Strube and Brandon Willin were introduced, welcomed and sworn in. No Board Action was taken.

B. Distribute New Board Contact List and Board Information Packets

There was a discussion about personal e-mail addresses being subject to open records act, the distribution and posting of products created by sub-committees after the open meetings deadline, the use of the new Boardbook website and laptops the city may purchase for use by members. No Board Action was taken.

C. Farmers Market Manager Reports

A note was made that the market has been slow, which seems to be a trend across many farmers markets. The newsletter takes too much time to update so will be streamlined and standardized descriptions will be used. Facebook will show most up-to-date information. The subject of education will be moved to the planning meeting. No Board Action was taken.

D. Vendor Applications

1. Pending Applications

A motion was made by Aimee Mick and seconded by Teresa Strube to approve Peter Witt, Austin Fine Jewelry as regular vendor (currently he is a holiday vendor) contingent upon receipt of the \$40.00 fee. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

2. New Applications

Jane McBride, McRanch was approved by the Market Managers as a regular vendor. No Board Action was taken.

3. Holiday Applications

Miki Cook, Medicine Woman Herbs and Wes Tullai, Designs by Wes were approved as a holiday vendor by the Market Managers. No Board Action was taken.

E. Proposed Revisions to the Vendor Application

Subcommittee continues to work on the Vendor Application. No Board Action was taken.

F. Proposed Amendments to Market Rules and Regulations

No Board Action was taken.

1. Clarification of Definitions

None

2. Regulations for Community Supported Agriculture (CSA) Distribution

There was a suggestion for CSA distributions to include DSFM products, when available, instead of filling CSA boxes with vendor products that do not participate in the DSFM market.

G. Advertising

No Board Action was taken.

1. Report on Current Ads

A discussion was held on picture to use for advertisement. A discussion was also held on what literature could and could not be placed on a table during the farmers market.

2. Holiday Market Press Release

3. Collaboration with YMCA and Buy Local Eat Local Campaign

This subject will be moved to the planning meeting.

H. Dripping Springs Farmers Market Volunteers

No Board Action was taken.

I. Approval of Fire Pit at the Market

A motion was made by Teresa Strube and seconded by Aimee Mick to not allow a fire pit at the market. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

J. Fiscal Year 2015 Budget

A recommendation was made to table this item until next meeting. No Board Action was taken.

1. Contingency Funds

Discussion was held to possibly set aside contingency funds.

2. Possible Amendments

K. Bluebonnet Market Triangle Rental for Flea Market

Information was provided that the City Council approved for two months at full fees.

L. Triangle Improvement Plan

A subcommittee, made up of Teresa Strube, Brandon Willin, and Marianne Simmons was selected to make recommendations for improvements. The subcommittee will also include other stakeholders determined by the subcommittee. No action was taken.

M. 2015 Planning Session

A discussion on how to count shoppers was held. Stickers were suggested as a way to count shoppers. A Special Meeting to discuss Planning was scheduled for Tuesday, January 20, 2015 at 10:00 AM at City Hall.

V. ANNOUNCEMENTS

A. Regular City Council Meeting, December 9, 2014 at 5:30pm

B. Regular Planning & Zoning Commission Meeting, December 17, 2014 at 7:00 p.m.

C. Regular Historic Preservation Commission Meeting, January 5, 2015 at 5:30 p.m.

D. Regular Parks & Recreation Commission Meeting, January 12, 2015 at 6:00 p.m.

E. Regular Farmers Market Association Board Meeting, January 13, 2015 at 10:00 a.m.

VI. ADJOURN

A motion was made by Gouri Johannsen and seconded by Aimee Mick to adjourn the Regular Meeting of the City of Dripping Springs Farmers Market Association at 12:35 PM. **VOTE: 6-for, 0-against, 2-absent. Motion passes.**

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted on the bulletin board at City of Dripping Springs City Hall and the City Dripping Springs website, www.cityofdrippingsprings.com on the _____ of _____, 2014 at _____ o'clock __M.

Kerri Craig, City Secretary

*Meetings are held at City Hall 511 Mercer Street, Dripping Springs, TX.
This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*