

**Minutes  
December 4, 2017  
Regular Meeting  
Historic Preservation Commission  
City of Dripping Springs**

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A regular meeting of the Historic Preservation Commission of the City of Dripping Springs was held Monday, December 4, 2017, beginning at 5:30 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

**I. CALL TO ORDER AND ROLL CALL**

Commissioners Present:

Melissa Oehler, Chair  
Nicholas Dotin  
Doyle Fellers  
Emilie Kopp  
Bruce Lewis  
Kelli Tucker  
VACANT

Staff Present:

Michelle Fischer, City Administrator  
Megan Will, City Planner  
Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

With a quorum of the Commission present, Commissioner Tucker called the meeting to order at 5:38 p.m.

**II. PRESENTATION BY CITIZENS**

*Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.*

No one spoke during Presentation of Citizens.

**III. MINUTES**

*Discussion and possible action regarding:*

**A. Approval of Minutes for November 6, 2017 Regular Historic Preservation Commission Meeting**

A motion was made by Commission Doyle to approve the November 6, 2017 Regular Minutes with the following corrections: 1) Last paragraph on Business Item C, change “they” to “the.”, and 2) Business Item D motion should read

“prepaid to purchase sample sign.” Commissioner Tucker seconded the motion, which carried unanimously 6 to 0.

#### **IV. BUSINESS**

*Discussion and possible action regarding:*

##### **A. TIRZ Town Center Preliminary Concept Plan**

###### *1. Presentation – Keenan Smith, TIRZ Project Manager*

Keenan Smith presented the item. The project will either be funded by a bond issuance or pay-as-you-go. Currently the Board is seeking support for the project from the Historic Preservation Commission, and will return to the board with items or consideration in the future. The project will take into consideration the look and feel of the Downtown Historic District, and that the Board is working on connectivity between Mercer and the proposed project site.

###### *2. Public Hearing*

Ben Nash spoke during the Public Hearing.

###### *3. Consideration and Possible Action on Preliminary Concept Plan*

A motion was made by Commissioner Tucker to approve the Preliminary Concept Plan with the recommendation that the project abide by current flavor of Downtown Dripping Springs. Commissioner Dotin seconded the motion, which carried unanimously 6 to 0.

##### **B. Street Sign Committee (Commissioner Dotin and Commissioner Tucker)**

###### *1. Selection of Historic District Street Signs and Poles*

Commissioner Dotin presented the sample sign. The Commission discussed the layout of the sign and options for changes. Commissioner Kopp will submit photos of the City of Austin Historic District signage as an example other options with regards to wording on the signs.

Ben Wash spoke regarding the signs and expressed concerns regarding the amount of allowable fonts.

A motion was made by Commissioner Fellers to adopt the signs as presented with the curved top and “Historic District Established 1853,” and to allow Commissioner Dotin to explore mounting options and costs. Commissioner Tucker seconded the motion, which carried unanimously 6 to 0.

**C. Banner Committee (Commissioner Fellers)**

Commissioner Fellers presented the item, and reported that there is currently a waiting list for consideration on banners, and that signage should come first.

**D. Historic District Brochure Committee (Commissioner Kopp)**

Commissioner Kopp will contact the person that worked on the previous brochure.

**E. Litter Campaign Committee (Commissioner Tucker and Commissioner Oehler)**

The Commission will revisit the Litter Campaign in 2018.

**F. National Register of Historic Places Plaques Committee (Commissioner Oehler, Commissioner Tucker, and Administrative Assistant Rachel Goodnight)**

*1. Purchase of Remaining National Register Plaques*

Rachel Goodnight presented the item, and explained to the Commission that she is still in progress with the purchase of the remaining plaques.

**VI. ADJOURN**

A motion was made by Commissioner Dotin to adjourn the regular meeting. Commissioner Kopp seconded the motion, which carried unanimously 6 to 0.

Commissioner Tucker adjourned the regular meeting at 7:07 p.m.