

**Dated Incorrectly
Should be November 7, 2016**

**City of Dripping Springs
Founder's Day Commission
Monthly Meeting**

November 14, 2016

Attending: Brenda Medcalf, EvanTaddia, Michael Monaghan, Chris Nuccio, Stephanie Holtzendorf, Brad Thomas, Jake Adams, Paul Sanchez, Sharon Goss, Bonnie Gonzalez.

Absent: AJ Bergeron, Chris Schmidt

Nothing will be voted on – Agenda not posted prior to meeting – Work session only.

I. Call to Order: 6:30 pm by Brenda Medcalf

**Approval of Minutes left of Agenda and no minutes provided.

II. Workshop

A. Review of Fiscal Year 2017 Founders Day commission Budget

- Discussion of budget items and amounts that may need to be changed. Revenues: Food Booth Revenue will increase; Alcohol Sales will decrease; Craft Booths will decrease. Expenses: Port-a-Potties will increase; Bands/Music/Sound will increase.
- Changes will be made to the budget; any additional changes should be emailed to Brenda. Voting on the budget will occur at the next meeting.

B. Review of Fiscal Year 2017 Meeting Calendar

- Next meeting will be Monday November 28th.
- Meeting Schedule: January 9th, 23rd
 February 13th, 27th
 March 13th, 27th
 April 10th – will determine if additional meetings are needed in April.

C. Review of Sponsorship Levels for 2017 Founders Day Event

- After a discussion on last year's sponsorship levels it was determined by the commission to leave the levels as they are.

D. Standing Committee Reports

1. **Site Plan:**
 - Mike, Brenda, and Evan
2. **Food:**
 - Chris and Sharon
3. **Entertainment:**
 - Brad
4. **Arts & Crafts:**
 - Mike and Jake

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5. **Parade**
 - All Commissioners
6. **Publicity**
 - Bonnie
7. **Sponsorship/Underwriting**
 - Ginger, Jake, Bonnie, Sharon, and Brenda
8. **Sanitation**
 - Paul and A.J.
9. **Security :**
 - Evan and Brenda
10. **Traffic/Parking:**
 - Evan and Brenda
11. **Volunteers:**
 - A.J.

Other

- Rotary Club will do parking again.
- Need to meet with Hays County to see what can be done to keep people from parking on 290 – rules, information to be posted, can it be enforced, etc.
- Need a parade theme – Founders Day 30th Anniversary this year.
- Need to see if Pun will do logo this year.
- Verify Port-a-Potties can be delivered on Thursday evening instead of Friday morning. (Check with Dan Tays and maybe others about early delivery).

III. Adjourn

- Motion to Adjourn made by Paul. Seconded by Jake. Meeting adjourned at 7:30 pm.
- Next meeting November 28, City Hall, 6:30 pm.

Respectfully submitted,

Stephanie Holtzendorf

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