

Minutes

Parks & Recreation Commission

City of Dripping Springs

Regular Meeting

September 18, 2017

A regular meeting of the Parks & Recreation Commission of the City of Dripping Springs was held Monday, September 18, 2017, beginning at 6:00 p.m. in the City Hall Council Chambers, located at 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Member Present:

Robbie Zamora, Chair
Paul Fushille
Wade King
Eric Henline

Commission Members Absent:

Eric Russell, Vice Chair
Ron Jones
David Douglas

City Staff Present:

Michelle Fischer, City Administrator
Rachel Goodnight, Administrative Assistant
Lynne Dickinson, Dripping Springs Ranch Park Manager
Brent Luck, Design Consultant Luck Design Team

With a quorum of members present, Commission Chair Robbie Zamora called the meeting to order at 6:09 p.m.

II. PRESENTATION BY CITIZENS

Discussion open to floor on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair and Commission may establish a time limit on each citizen wishing to speak.

No one spoke during the Presentation of Citizens.

III. MINUTES

Discussion and Possible Action on:

A. Approval of August 2, 2017 Special Meeting Minutes

A motion was made by Commissioner Henline to approve the August 2, 2017 minutes. Commissioner Fushille seconded the motion, which passed unanimously 4 to 0.

IV. BUSINESS

Consideration and Possible Action On:

A. Request from It's Time Texas Dripping Springs Committee to use It's Time Texas Grant Funds for Trail Maps and Markers

1. *Staff Report - Bonnie Gonzalez*

Michelle Fischer presented the staff report. She requested the Commission list the parks they would like to have maps of.

The Commission is currently working on maps and markers for most of the parks; however, Dripping Springs Ranch Park currently has no maps or trail markers.

A motion was made by Commissioner Henline to approve the request to use funds from It's Time Texas for trail maps and markers at Dripping Springs Ranch Park in Fiscal Year 2018. Commissioner Fushille seconded the motion, which passed unanimously 4 to 0.

B. Request to Rent a Portion of the Triangle for the Pumpkin Patch from October 9, 2017 to November 1, 2017 from Dripping Springs United Methodist Church

C. Request to Rent a Portion of the Triangle for Christmas Tree Sales from November 18, 2017 to December 20, 2017 from Frosty's Christmas Trees

The Commission discussed items B and C simultaneously.

A motion was made by Commissioner King to approve both requests for rental at the Triangle for a Pumpkin Patch and Christmas Tree Sales. Commissioner Henline seconded the motion, which passed unanimously 4 to 0.

D. Dripping Springs Ranch Park and Harrison Hills Greenbelt Proposed Trail Plans for Texas Parks and Wildlife Trail Grant, Brent Luck

1. *Presentation*

Brent Luck presented the item, and discussed the location of trails in relation to private property, and the possibility of moving the trail. Mr. Luck also discussed using vegetation as a buffer between the trail and abutting residential property. He will have to review the trails as they relate to the Development Agreement.

2. *Public Hearing*

Sean Gorman spoke during the Public Hearing and requested information regarding the location of the entrance and exit of the trail. Mr. Gorman also requested a map depicting the boundaries of City and private property in the proposed trail area.

3. *Approval of Plans*

4. *Authorization for City Staff to Issue Bid Package*

Commissioner King requested that staff include a warranty period in the bid.

Mr. Luck discussed that the addition of the warranty would increase the budget already set forth for the project, and suggest that the warranty be a separate bid item since it would pertain more to maintenance of the trail than warranty.

A motion was made by Commissioner King to approve the issuance of the bid package with the condition that Brent Luck discuss proximity issues regarding Lots 10, 11, and 12 with property owners. Commissioner Henline seconded the motion, which passed unanimously 4 to 0.

E. Update on Request for Qualifications for Electrical Engineer for Dripping Springs Sports and Recreation Park Lighting Plan

No action was taken on this item.

V. REPORTS

The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be Taken:

A. Revenues and Expenses Monthly Report - Gina Gillis, City Treasurer

B. Maintenance Director Report - Robert Steepe

C. Charro Ranch Park - Paul Fushille

Destry DeWitt presented a proposal to construct a bridge over the fen in Charro Ranch Park. Commissioner King suggested using alternate transportation when transporting materials to the job site.

The Commission recommended construction be moved up one week.

D. Founders Memorial Park - Ron Jones and Eric Henline

Michelle Fischer discussed her meeting with Dripping Springs Independent School District regarding final report on the park pool. Commissioner King requested staff look into replacing the fencing around the pool.

Michelle Fisher updated the Commission on the Founders Master Parks Plan Committee. She would like to hold off on forming committee until the Parks & Community Services Director is hired. Ms. Fischer plans on approving the proposed members at the next Parks & Recreation Commission meeting, and then taking the item to City Council for final approval.

E. Dripping Springs Ranch Park - Wade King

Commissioner King discussed building damage at the park, and that one time there may have been funding through a grant with Hays County but that is no longer an option. Staff will review the budget regarding the funding of repairs.

F. Sports & Recreation Park - Eric Russell and David Douglas

Commissioner Fushille gave an update on the Tree Planting Project at the park.

G. Veterans Memorial Park & Triangle - Robbie Zamora

Michelle Fischer presented an update on the Triangle Master Park Plan.

H. Farmers Market Monthly Report - Market Manager

I. Skate Park Advisory Committee - Eric Henline

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, September 19, 2017 at 6:00 PM
- B. Parks & Recreation Commission Meeting, October 2, 2017 at 6:00 p.m.

VII. ADJOURN

Commission Chair Zamora adjourned the meeting at 7:44 p.m.