

Minutes

September 11, 2017

Regular Meeting

Historic Preservation Commission

City of Dripping Springs

A regular meeting of the City of Dripping Springs Historic Preservation Commission was held Monday, September 11, 2017, beginning at 5:30 p.m. in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS PRESENT:

Nicholas Dotin
Doyle Fellers
Emilie Kopp
Bruce Lewis
Kelli Tucker

COMMISSION MEMBERS ABSENT:

Melissa Oehler – Chair
Kathryn Chandler – Vice Chair

STAFF PRESENT:

Michelle Fischer, City Administrator
Rachel Goodnight, Administrative Assistant
Megan Will, City Planner
Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

With a quorum of the Commission present, Commissioner Tucker called the meeting to order at 5:30 p.m.

Michelle Fischer introduced City Planner Megan Will to the Commission.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

No one spoke during Presentation by Citizens.

III. MINUTES

Discussion and possible action regarding:

A. Approval of Minutes for August 17, 2017 Regular Commission Meeting

A motion was made by Commissioner Kopp to approve the August 17, 2017 minutes. Commissioner Lewis seconded the motion, which passed unanimously 5 to 0.

IV. BUSINESS

Discussion and possible action regarding:

A. Application for a Certificate of Appropriateness for Adaptive Re-use (Residential to Office) and Associated Exterior Alterations and Parking Located at 700 Old Fitzhugh Road, Carrie Napiorkowski LLC, Applicant

1. *Presentation*

Kevin Herron with Kevin Herron Design Studio reviewed the project and discussed maintenance and improvements, and changes in color scheme.

2. *Staff Report*

Keenan Smith presented the staff report, and recommends approval of the Application for a Certificate of Appropriateness as submitted.

3. *Public Hearing*

No one spoke during the Public Hearing.

4. *Certificate of Appropriateness*

A motion was made by Commissioner Dotin to approve the application as submitted. Commissioner Kopp seconds the motion, which passed unanimously 5 to 0.

B. Street Sign Committee (Commissioner Dotin and Commissioner Tucker)

1. *Selection of Historic District Street Signs and Poles*

The Commission discussed different vendors they could work with to select signage for the Historic District. Commissioner Tucker found a local company with an emphasis on Historic Districts. Commissioner Fellers found a company in Buda and will contact them. Commissioner Dotin found several online resources.

C. Banner Committee (Commissioner Fellers and Commissioner Chandler)

1. *Selection of Mercer Street Pedestrian Light Pole Banners and Brackets*

Commissioner Fellers has the banners and brackets for the light poles.

D. Historic District Brochure Committee (Commissioner Kopp and Communications Coordinator Bonnie Gonzales)

1. *Update of Historic District Brochure*

The Commission discussed coordinating the design of the brochure with the design of the banners. Commissioner Fellers who is also a member of the Visitor's Bureau Tourism Board, would like to see the Commission and work with the CVB on the brochure. Commissioner Kopp requested that the Commission also work with the Chamber of Commerce.

E. Litter Campaign Committee (Commissioner Tucker and Commissioner Oehler)

1. *Creation of Historic District Littering Campaign*

The Commission reviewed the littering policy of the campaign, and discussed creating a shirt and/or tag line for the day of the campaign. Commissioner Fellers will design a certificate for students participating in the campaign.

F. National Register of Historic Places Plaques Committee (Commissioner Oehler, Commissioner Tucker, and Administrative Assistant Rachel Goodnight)

1. *Purchase of Remaining National Register Plaques*

Rachel Goodnight gave an update on the remaining plaques left to order.

G. Proposed Fiscal Year 2018 Budget Recommendation

No action was taken on this item.

V. ANNOUNCEMENTS

A. Regular City Council Meeting, September 12, 2017: Workshop at 5:30 p.m. and meeting at 6:30 p.m.

B. Regular Historic Preservation Commission, October 2, 2017 at 5:30 pm

A motion was made by Commission Fellers to adjourn the meeting. Commission Dotin seconded the motion, which passed unanimously 5 to 0.

The regular meeting adjourned at 6:27 p.m.