

Historic Preservation Commission

Special Meeting Minutes August 20, 2018 at 4:00 p.m.

A Special Meeting of the Historic Preservation Commission was held Monday, August 20, 2018 beginning at 4:00 p.m. in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Melissa Oehler - Chair
Emilie Kopp
Bruce Lewis
Dean Erickson
Vacancy

Commission Members absent were:

Kelli Tucker, Vice Chair
Doyle Fellers

City Staff/Appointed Officials present were:

Keenan Smith, Historic Preservation Consultant
Michelle Fischer, City Administrator
Rachel Goodnight, Administrative Assistant

With a quorum of the Commission present, Chair Oehler called the meeting to order at 4:01 p.m.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak.

Pam Owens with the Visitors Bureau spoke regarding the following:

- Christmas Light Campaign which will run through August 31st
- Triumph Car Show and National Conference, October 2019

III. MINUTES

A. Approval of the Historic Preservation Commission Regular Meeting Minutes of April 2, 2018 and the Special Meeting Minutes of July 12, 2018

A motion was made by Commissioner Kopp to approve the Regular Meeting Minutes of April 2, 2018. Chair Oehler seconded the motion which carried unanimously 4 to 0.

A motion was made by Commissioner Erickson to approve the Special Meeting Minutes of July 12, 2018. Commissioner Kopp seconded the motion which carried unanimously 4 to 0.

IV. BUSINESS

Discussion and possible action regarding:

A. Application for Certificate of Appropriateness for Improvements at 310 Mercer Street *Applicant Scott Daves*

1. Presentation

Scott Daves gave a presentation on the item. The applicant is withdrawing the request to allow for mobile food vendors as an extension of the proposed brick and mortar business.

2. Staff Report

Keenan Smith presented the staff report which is on file. Staff recommend approval of the item with the condition that the applicant obtain any necessary permits from the City of Dripping Springs.

3. Public Hearing

Pam Owens spoke in favor of the item during the Public Hearing.

4. Certificate of Appropriateness

A motion was made by Commissioner Lewis to approve the Application for Certificate of Appropriateness for Improvements at 310 Mercer Street with the staff condition that the applicant obtain any necessary permits from the City of Dripping Springs. Commissioner Erickson seconded the motion which carried unanimously 4 to 0.

B. Application for Certificate of Appropriateness for Improvements at 400 Old Fitzhugh Rd., Applicant Todd Larsen

City Administrator Michelle Fischer exited the Council Chambers for discussion on this item, as she is an adjacent neighbor to the proposed location.

1. Presentation

Todd Larsen gave a presentation of the item which is on file.

2. Staff Report - Keenan Smith

Keenan Smith presented the staff report which is on file. Staff recommends approval of the item with the following conditions:

1. Applicant must obtain any/all necessary permits as determined necessary by the City.
2. Applicant verify property lines; all proposed improvements (fence, lawn, parking) shall be located on private property and not within the street ROW.
3. All vertical stone masonry work shall be consistent with the character, stone color, mortar, and layup style of the existing structure.
4. The applicant shall protect and preserve the existing native stone masonry; surface cleaning methods prescribed shall be as gentle as possible and no sandblasting or other damaging cleaning methods.

3. Public Hearing

Pam Owens spoke in favor of the item during the Public Hearing.

4. Certificate of Appropriateness

A motion was made by Commissioner Kopp to approve the Application for Certificate of Appropriateness for Improvements at 400 Old Fitzhugh Rd. with staff recommendations as follows:

1. Applicant must obtain any/all necessary permits as determined necessary by the City;
2. Applicant verify property lines; all proposed improvements (fence, lawn, parking) shall be located on private property and not within the street ROW;
3. All vertical stone masonry work shall be consistent with the character, stone color, mortar, and layup style of the existing structure; and
4. The applicant shall protect and preserve the existing native stone masonry; surface cleaning methods prescribed shall be as gentle as possible and no sandblasting or other damaging cleaning methods.

Commissioner Erickson seconded the motion which carried unanimously 4 to 0.

C. Discuss and Consider the selection of Commission Chair and Vice Chair for terms expiring June 30, 2019

Without objection from the Commission, Chair Oehler postponed this item to the next regular meeting scheduled for September 4, 2018.

D. Proposed Historic District Wayfinding Signs, Pam Owens, Dripping Springs Visitors Bureau

Pam Owens presented the item.

Staff will verify if the item needs to go to City Council, or if a Certificate of Appropriateness can be issues.

No action was taken on this item.

E. Discuss and Consider goals for Historic District Standards Guidelines related to publications, marketing, traffic controls, signage, and pedestrian elements, and the related scope of services for GoGo Creative

Rachel Goodnight presented the item. GoGo Creative has dropped the City as a client, and the Commission needs to rollover the item to the next Fiscal Year's Budget.

The Commission agreed to prioritize the guidelines ahead of the production of the Historic District Brochure, Banner, and any other items related to the scope of this item.

No action was taken on this item.

F. Street Sign Committee (Commissioner Tucker)

No report or updates at this time.

G. Banner Committee (Commissioner Fellers)

No report or updates at this time.

H. Historic District Brochure Committee (Commissioner Kopp)

A motion was made by Commissioner Kopp to carry over the 2018-2019 brochure costs. Commissioner Lewis seconded the motion which carried unanimously 4 to 0.

I. National Register of Historic Places Plaques Committee (Commissioner Oehler, Commissioner Tucker, and Administrative Assistant Rachel Goodnight)

1. Property Assignments

No report or updates at this time.

V. ANNOUNCEMENTS

- A.** August 21, 2018 - Regular City Council Meeting, 5:30 PM Workshop/6:30 PM Regular Session
- B.** August 28, 2018 - Regular Planning & Zoning Commission Meeting, 6:30 PM
- C. September 5, 2018 - Regular Historic Preservation Commission Meeting, 4:00 PM**
- D.** September 11, 2018 - Regular City Council Meeting, 5:30 PM Workshop/6:30 PM Regular Session

VI. ADJOURN

A motion was made by Commissioner Erickson to adjourn the meeting. Commissioner Kopp seconded the motion which carried unanimously 4 to 0.

This special meeting adjourned at 5:23 p.m.