

Minutes of Parks & Recreation Commission City of Dripping Springs Regular Meeting on July 14, 2014

A City of Dripping Springs Parks & Recreation Commission meeting was held Monday, July 14, 2014, at 511 Mercer Street, Dripping Springs, Texas.

I. MEETING CALLED TO ORDER AND ROLL CALL

Chair Robbie Zamora calls the meeting to order at 6:10 pm and takes roll call.

Present: Commissioner Robbie Zamora, Chair (DSYSA); Commissioner Eric Russell, Vice Chair (DSYSA); Commissioner Robert Hayden (CODS);

Commissioner Rich Moore (DSISD); and Commissioner Eric Henline (DSISD).

Absent: Commissioner Wade King (CODS); Commissioner Shelly Reeves (DSISD); and Commissioner Britt Figueroa (CODS). Also present is Michelle Fischer, City Administrator.

II. PRESENTATION BY CITIZENS-none.

III. CONSENT ITEMS

Discussion and Possible Action Regarding:

A. Approval of Regular Meeting Minutes for May 12, 2014

B. Approval of Regular Meeting Minutes for June 9, 2014

The minutes have been drafted, but no action is taken on them so that Commissioners can review them before the next meeting.

IV. BUSINESS

Consideration and Possible Action On:

A. Special Event Co-Sponsorship Application from Hays County Emergency Services District #6 for National Night Out Event at Dripping Springs Sports & Recreation Park on October 7, 2014-Chief Miller gives a presentation on the application. He states that the YMCA is interested in participating in the event, and DSYSA Soccer has indicated that they will not use the fields during the event. Commissioner Moore makes a motion to approve the application, including the YMCA being a cosponsor if requested, and contingent on written verification from DSYSA that the event will not conflict with DSYSA activities at the park, seconded by Commissioner Henline. VOTE: all in favor. The motion is carried.

B. Request from the Dr. Pound Historical Farmstead and Museum for Signage at Founders Memorial Park-Ms. Fischer gives an overview of the request. Commissioner Henline makes a motion to approve the request and the signs in concept pending more specifics on the sign designs, locations, and sizes, seconded by Commissioner Moore. VOTE: all in favor. The motion is carried.

C. Application from the Dr. Pound Historical Farmstead and Museum for Hotel Occupancy Tax Grant Funds for Signage at Founders Memorial Park and

Advertising for Pioneer Day-Ms. Fischer gives an overview of the application. Commissioner Henline makes a motion for the Commission to recommend approval of HOT funds for the signage, which will benefit the park, seconded by Commissioner Russell. VOTE: all in favor. The motion is carried.

D. Proposed Fiscal Year 2015 Parks & Recreation Budget

1. **Public Hearing**-no one speaks.
2. **Review Budget Requests & Recommendations**-Commissioners review the budget requests and indicate what they would like to see in the next draft.
 - a. **Founders Memorial Park**-Commissioners discuss the Pound House Board's request for a trail or mowed path to the Pound House and the request for an area between the fence and the parking area to be mowed. They ask staff to get estimates to mow these areas. Commissioners discuss requests from the swim team and ask Commissioner Russell to see if the swim team can get estimates, contribute to the cost of improvements, and can prioritize them, including a deck or turf on the south side of the pool, expanding the fence to create more room for seating, and a shade structure. Commissioners ask staff to get a quote to add parallel parking spaces and a cross walk in parking area. Commissioners ask staff to get an estimate for constructing a concrete trail section where is washes out.
 - b. **Charro Ranch Park**-Commissioners review the budget request from the Charro Ranch Park Committee and direct staff on what items to include in the draft budget.
 - c. **Sports & Recreation Park**-Commissioners discuss the need for an easement to make drainage and trail improvements from the lower adult softball field to the south soccer fields. Commissioners direct staff to get costs for routine maintenance of the sand volleyball court and an entrance sign similar to the one at Charro Ranch Park.
 - d. **Veterans Memorial Park**-Commissioners direct staff to get estimates for routine mowing of the park and Triangle, including maintaining the landscaping and welcome sign areas.
 - e. **Other Requests and Recommendations**
3. **Approval of Budget Requests and Proposed Budget**-no action taken. The Commission will review the revised draft budget at its next meeting and plans to make a recommendation on it to submit to the City Council.

V. REPORTS

The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be Taken:

- A. Maintenance Report - Michael Keaton-on file.
- B. Revenues and Expenses Report - Gina Gillis, City Treasurer-on file.
- C. Charro Ranch Park - Robert Hayden-nothing to report in addition to the budget items discussed.
- D. Founders Memorial Park - Robbie Zamora and Eric Henline-nothing to report.

- E. Dripping Springs Ranch Park - Rich Moore and Britt Figueroa-nothing to report.
- F. Sports & Recreation Park - Eric Russell and Shelly Reeves-nothing to report.
- G. Veterans Memorial Park & Triangle - Wade King-nothing to report.
- H. Farmers Market Report - Jo Ann Touchstone, Market Manager-on file.
- I. Trail Advisory Committee - Wade King and Robert Hayden-Commissioner Haydon reports on the Committee's last meeting which focused on the trail survey and Committee goals.
- J. Report on Arrowhead Ranch Subdivision Parkland Dedication-Michelle Fischer, City Administrator-Ms. Fischer reports that the parkland is being deeded to the City in the next few weeks.
- K. Report on Founders Ridge Subdivision Parkland Dedication-Michelle Fischer, City Administrator-Ms. Fischer reports that the City Council concurred with the Commission's recommendation on the parkland dedication.
- L. Report on Drainage Improvement Project Phase 1 at Dripping Springs Sports & Recreation Park-Michelle Fischer, City Administrator-Ms. Fischer reports that the project is completed and has been inspected and approved by the City Engineer.

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, Tuesday, August 12, 2014, at 5:30 p.m.
- B. Regular Planning & Zoning Meeting, Tuesday, July 22, 2014 at 7:00 p.m.
- C. Regular Parks & Recreation Commission Meeting, August 11, 2014, at 6:00 p.m.

- VII. ADJOURN**-Commissioner Moore makes a motion to adjourn, seconded by Commission Henline. VOTE: all in favor. The motion is carried and the meeting is adjourned at 8:48 pm.