

Historic Preservation Commission Meeting Minutes

A regular meeting of the City of Dripping Springs Historic Preservation Commission was held Monday, June 1, 2015, beginning at 5:30 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

COMMISSION:

Ted Lehr - Chair

Kristi Graham

John Holdridge

John McIntosh - Vice Chair

Charlie Haydon

Karl Seelbach

Kathryn Chandler

STAFF:

Michelle Fischer, City Administrator

Jon Thompson, Planning Director

Kerri Craig, City Secretary

Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

Commission Chair Ted Lehr calls the meeting to order at 5:35pm. All present except Commission Vice Chair John McIntosh, Commissioner John Holdridge, Commissioner Kathryn Chandler and Planning Director Jon Thompson.

II. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak. – No one speaks.

III. CONSENT ITEMS

Discussion and possible action regarding:

- A. Approval of Regular Meeting Minutes, May 4, 2015 - Commissioner Kristi Graham motions to approve the minutes. Commissioner Charlie Haydon seconds. VOTE: 4-0 in favor, motion passes.

IV. CERTIFICATES OF APPROPRIATENESS

Discussion and possible action regarding:

- A. Application for a Certificate of Appropriateness for Mobile Food Trailers and Associated Improvements at 310 Old Fitzhugh Road, *Tasha Nikora and Alysia Ferrer, Applicants*
1. Presentation – Tasha Nikora, Applicant
 2. Staff Report – City Administrator Michelle Fischer, report on file. Staff recommends tabling this item until more information is provided by the Applicant.
 3. Public Hearing – No one speaks.
 4. Certificate of Appropriateness - Commissioner Karl Seelbach motions to discuss the Certificate of Appropriateness. Commissioner Kristi Graham seconds. Commission discusses the history of this item, what decisions have been considered so far, and the status of the application. Commission Chair Ted Lehr motions to approve the concept of the Mobile Food Trailer and Associated Improvements with the condition that the applicant complete a Certificate of Appropriateness plan for the Robert's House within 90 days of this approval. Commissioner Karl Seelbach seconds. VOTE: 4-0 in favor, motion passes. Commissioner Charlie Haydon recuses himself from the next agenda due to a conflict of interest. Affidavit on file.

B. Application for a Certificate of Appropriateness for a 1-Room Guest Cabin and Associated Parking at “The Homestead at The Dripping Springs,” Located at 500 Mercer Street, *Charles Haydon, Applicant*

1. Presentation – Keenan Smith, City Lights Design Alliance, Applicant’s Representative
2. Staff Report - City Administrator Michelle Fischer, report on file. Staff recommends approval of the application for a Certificate of Appropriateness with the following conditions: 1) the windows to be used shall be approved by Mr. Foster and the Historic Preservation Officer; and 2) the applicant shall utilize construction practices that minimize sub-surface ground disturbance and allow the City an opportunity to examine and record any archeological materials and features that may be discovered during construction.
3. Public Hearing – No one speaks
4. Certificate of Appropriateness - Commissioner Kristi Graham motions to approve the Certificate of Appropriateness according to staff’s recommendation. Commissioner Karl Seelbach seconds. VOTE: 3-0 in favor, motion passes.
Commissioner Charlie Haydon returns to the meeting.

C. Application for a Certificate of Appropriateness for Fencing and Planters at Yapa Artisan Empanadas, Located at 601 Old Fitzhugh Road, *Leopoldo Valdezs, Applicant*

1. Presentation - None
2. Staff Report - City Administrator Michelle Fischer, report on file. Staff recommends that the Certificate of Appropriateness be approved with the following conditions: 1) Reduce Height of solid Yellow Pine Fencing to 3’6” maximum; 2) Entry Gateway OK at up to 7’6”; 3) Remove existing chain link fence; and 4) Plant materials to be approved by the Historic Preservation Officer.
3. Public Hearing – No one speaks
4. Certificate of Appropriateness – Commission Chair Ted Lehr motions to approve the Certificate of Appropriateness according to staff’s recommendations. Commissioner Karl Seelbach seconds. VOTE: 4-0 in favor, motion passes.

V. BUSINESS

Discussion and possible action regarding:

- A. Update on Mercer Street Community Giving Tree and Landscaping – City Administrator Michelle Fischer provides an update. No action taken.
- B. Fiscal Year 2016 Budget Request – City Administrator Michelle Fischer gives a brief overview of the FY 2016 budget timeline and discusses budget items to be considered. No action taken.

VI. ANNOUNCEMENTS

- A. Regular City Council Meeting, June 9, 2015 at 7:00pm
- B. Regular Planning and Zoning Commission Meeting, June 23, 2015 at 7:00pm
- C. Regular Historic Preservation Commission Meeting, July 6, 2015 at 5:30pm

VII. **ADJOURN** - Commissioner Karl Seelbach motions to adjourn. Commissioner Kristi Graham seconds. VOTE: 4-0 in favor, motion passes. Meeting adjourns at 7:15p.m.