

# Parks and Recreation Commission Regular Meeting Minutes

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A regular meeting of the City of Dripping Springs Parks and Recreation Commission was held Monday, April 11, 2016, beginning at 6:00 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

## I. CALL TO ORDER AND ROLL CALL

Robbie Zamora, Chair (DSYSA)	Eric Russell, Vice Chair (DSYSA)
Robert Hayden (CODS)	Rich Moore (DSISD)
Wade King (CODS)	Ron Jones (DSISD)
Eric Henline (DSISD)	David Douglas (CODS)

City Staff/Appointed Officials: Michelle Fischer, City Administrator

Commission Chair Robbie Zamora calls the meeting to order at 6:01pm. All present except Commissioner Rich Moore.

## II. PRESENTATION BY CITIZENS

*Discussion open to floor on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair and Commission may establish a time limit on each citizen wishing to speak. No one speaks*

## III. CONSENT ITEMS

*Discussion and Possible Action Regarding:*

- A. Approval of Regular Meeting Minutes, March 21, 2016 – Commission Vice Chair Eric Russell motions to approve the minutes. Commissioner Wade King seconds. VOTE: 7-0 in favor, motion passes.

## IV. PARKLAND DEDICATION

*Consideration and Possible Action On:*

- A. Parkland Dedication for Merritt Hill Country Senior Living Apartments, Located at 28725 RR 12, Hunter Shadburne, PE, Austin Civil Engineering, Applicant

1. Presentation – None
2. Staff Report (Brent Luck) – Consultant Brent Luck, report on file. Staff recommends approval with the condition that the THCA Fee Waiver Resolution amount required by the City (\$11,340.00) be applied to the cash-in-lieu amount, reducing the amount required to \$98,216.40. Additionally, we propose the final cash-in-lieu to be paid by the Owner be 60% of this remaining balance, or \$58,929.84.
3. Public Hearing – Garry Child suggests tabling the item
4. Proposed Parkland Dedication and Cash In Lieu - Commissioner David Douglas motions to table this item. Commissioner Ron Jones seconds. VOTE: 7-0 in favor, motion passes.

- B. Parkland Dedication for Bunker Hill Subdivision, Brian Estes, P.E., Representative of Applicant

1. Presentation - Brian Estes, Applicant's Representative
2. Staff Report (Brent Luck) – Consultant Brent Luck, report on file. Staff recommends approval of the parkland dedication cash-in-lieu in the amount of \$606,394.70.
3. Public Hearing – No one speaks

4. Proposed Cash In Lieu of Parkland Dedication – Commission Vice Chair Eric Russell motions to approve the parkland dedication cash-in-lieu in the amount of \$606,394.70, according to staff’s recommendation. Commissioner Ron Jones seconds. VOTE: 7-0 in favor, motion passes.

## V. BUSINESS

### *Consideration and Possible Action On:*

- A. Agreement for Professional Services with Luck Design Team for a Master Plan for Dripping Springs Ranch Park - Commissioner Eric Henline motions to approve the agreement according to staff’s recommendation. Commissioner Wade King seconds. VOTE: 7-0 in favor, motion passes.
- B. Joint Use Agreement for Mountain Bike Trails between City of Dripping Springs and the Dripping Springs Mountain Bike Team – No action taken.
- C. Amendment to Park Rules Regarding Biking – City Administrator Michelle Fischer, report on file. Staff recommends approval of the amended park rules. – No action taken.
- D. Letter Agreement between the Lower Colorado River Authority and the City of Dripping Springs for the Charro Ranch Park Pavilion Project - Commissioner Robert Hayden motions to approve the agreement according to staff’s recommendation. Commissioner Wade King seconds. VOTE: 7-0 in favor, motion passes.
- E. Report on Release of Sports and Recreation Park Baseball and Softball Fields by Dripping Springs Independent School District – Commission Vice Chair Eric Russell provides a report. No action taken.
- F. Approval of Proposal from Joseph R. Felkel for Writing Operations and Procedures Manual For Dripping Springs Ranch Park Maintenance Department - Commissioner Wade King motions to approve the proposal according to staff’s recommendation. Commissioner David Douglas seconds. VOTE: 7-0 in favor, motion passes.
- G. Approval of Proposal from Joseph R. Felkel for Writing Operations and Procedures Manual For City of Dripping Springs Public Works/Park Maintenance Department - Commissioner Wade King motions to approve the proposal according to staff’s recommendation. Commissioner David Douglas seconds. VOTE: 7-0 in favor, motion passes.
- H. Approval of the Creation of the Veterans Memorial Park/The Triangle Advisory Committee and Authorization of Mayor Todd Purcell to Appoint the Advisory Committee Members - Commissioner Eric Henline motions to approve the creation of the committee according to staff’s recommendation and to appoint Commissioners Wade King and Robbie Zamora to the Committee. Commissioner Robert Hayden seconds. VOTE: 7-0 in favor, motion passes.
- I. Approval of the Creation of the Founders Memorial Park Advisory Committee and Authorization of Mayor Todd Purcell to Appoint the Advisory Committee Members - Commissioner Eric Henline motions to approve the creation of the committee according to staff’s recommendation and to appoint Commissioner Eric Henline to the Committee. Commissioner Robert Hayden seconds. VOTE: 7-0 in favor, motion passes.

## VI. REPORTS

*The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be Taken:*

- A. Revenues and Expenses Monthly Report - Gina Gillis, City Treasurer
- B. Charro Ranch Park - Robert Hayden
- C. Founders Memorial Park - Ron Jones and Eric Henline
- D. Dripping Springs Ranch Park - Rich Moore
- E. Sports & Recreation Park - Eric Russell and David Douglas
- F. Veterans Memorial Park & Triangle - Wade King
- G. Farmers Market Monthly Report - Market Manager
- H. Parkland Dedication Ordinance Committee - Melody Mitchell
- I. Skate Park Advisory Committee - Eric Henline
- J. Lighting Compliance Committee Report - Eric Russell

## VII. ANNOUNCEMENTS

- A. Regular Parks & Recreation Commission Meeting, May 9, 2016, at 6:00 p.m.
- B. Regular Farmers Market Association Board, May 10, 2016 at 10:00am
- C. Regular City Council Meeting, May 10, 2016 at 7:00 p.m.

VIII. **ADJOURN** – Commission Vice Chair Eric Russell motions to adjourn. Commissioner Eric Henline seconds. VOTE: 7-0 in favor, motion passes. Meeting adjourns at 7:45pm.