

Parks & Recreation Commission

Regular Meeting Minutes March 5, 2018 at 6:00 p.m.

A Regular Meeting of the Parks & Recreation Commission was held Monday, March 5, 2018 beginning at 6:00 p.m. in the City Hall Council Chambers located at 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL

Board Members present were:

Robbie Zamora – Chair
Eric Russell – Vice Chair
Wade King
Eric Henline

Board Members absent were:

Paul Fushille
Ron Jones
David Douglas

City Staff/Consultants present were:

Mariana Espinoza, Director of Parks and Community Services
Michelle Fischer, City Administrator
Gina Gillis, City Treasurer
Robert Steepe, Maintenance Director
Kyle Dannhaus, Public Works Director
Lynne Dickinson, Dripping Springs Ranch Park Manager
Megan Will, City Planner

With a quorum of the Commission present, Chair Zamora called the meeting to order at 6:20 p.m.

II. PRESENTATION BY CITIZENS

Discussion open to floor on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair and Commission may establish a time limit on each citizen wishing to speak.

No one spoke during Presentation of Citizens.

III. MINUTES

Discussion and Possible Action on:

A. Approval of the Parks and Recreation Commission Regular Minutes of November 13, 2017, as corrected, and the Regular Minutes of February 5, 2018

A motion was made by Commissioner Henline to approve the November 13, 2017 minutes as corrected and the February 5, 2018 minutes. Commissioner King seconded the motion which carried unanimously 4 to 0.

IV. BUSINESS

Consideration and Possible Action On:

A. Amendment to Caliterra Master Parks and Open Space Plan [Amenity Center Relocation]

1. Presentation

Gwendolyn Gates gave a presentation on the Caliterra Master Parks and Open Space Plan and reviewed the Amenity Center relocation.

2. Staff Report

Megan Will presented the staff report which is on file. Staff recommends approval of the plan and relocation.

3. Public Hearing

No one spoke during the Public Hearing.

4. Amendment to Master Parks and Open Space Plan

A motion was made by Commissioner King to recommend approval the amendment to the Caliterra Master Parks and Open Space Plan and the relocation of the Amenity Center. Vice Chair Russell seconded the motion which carried unanimously 4 to 0.

B. Discussion on Presentation regarding Big Sky Ranch (Scott Tract): Proposed Extension of Founders Park Road

1. Presentation

John Doucet with Doucet & Associates, gave a presentation on the proposed extension of Founders Park Road.

2. Public Comment

Chris Wuestefeld, Beth Barham, Peggie McLaurin, Erik Burgeson, and Helen Aristar-Dry spoke in opposition to the proposed extension of Founders Park Road.

No action was taken on this item.

C. Request from Hays County Master Naturalists to construct a Bird Blind at Dripping Springs Ranch Park

Connie Boltz gave a presentation on the construction of a Bird Blind at Dripping Springs Ranch Park.

A motion was made by Commissioner King to recommend approval of the construction of Bird Blind at Dripping Springs Ranch Park, and to proceed looking into funding opportunities. Vice Chair Russell seconded the motion which carried unanimously 4 to 0.

D. Request from Dallas Hudson and the Dripping Springs Automotive Enthusiasts Club to hold a Drift Race at Dripping Springs Ranch Park

Dallas Hudson gave a presentation on the request to hold a Drift Race at Dripping Springs Ranch Park.

A motion was made by Commissioner Henline to direct Dallas Hudson with the Dripping Springs Automotive Enthusiasts Club to revise the request and return to the Parks & Recreation Commission for consideration. Vice Chair Russell seconded the motion which carried unanimously 4 to 0.

E. Request for the City of Dripping Springs to Sponsor Community Skate Nights at Dripping Springs Ranch Park

A motion was made by Commission King to recommend approval of the request to Co-Sponsor Community Skate Nights at Dripping Springs Ranch Park. Vice Chair Russell seconded the motion which carried unanimously 4 to 0.

F. Review of Bids and Recommendation on Selection of Contractor for the Harrison Hills Trail Project

A motion was made by Vice Chair Russell to table the review of bids and recommendations on selection of Contractor for the Harrison Hills Trail Project. Commissioner Henline seconded the motion which carried unanimously 4 to 0.

G. Revised Founders Memorial Park Pool Budget

H. Parks & Recreation Fiscal Year 2018 Budget

1. *Review of Revenues and Expenses*
2. *Parkland Dedication Revenues and Expenses*
3. *Proposed Amendments*

Items G and H were taken up in one motion.

A motion was made by Vice Chair Russell to approve the Revised Founders Memorial Park Pool Budget, the proposed amendments to the Parks & Recreation Fiscal Year 2018 Budget, proposed amendment to the Parkland Dedication fund, the proposed tree replacement fund; and approving \$900.00 for Charro Ranch Park. Commissioner Henline seconded the motion which carried unanimously 4 to 0.

I. Donation Agreement between the City of Dripping Springs and the Dripping Springs Community Foundation for a Skate Park to be Constructed in Founders Memorial Park

Commissioner Henline presented the item and updated the Commission on the Skate Park Advisory Committee. The term sheet is on file and available for review.

No action was taken on this item.

V. REPORTS

The following updates relate to the planning and administration of the City's Parks & Recreation Program. No Action to be Taken:

There was no discussion on Items A – I; Item J was discussed with Business Item I.

- A. Revenues and Expenses Monthly Report - Gina Gillis, City Treasurer**
- B. Maintenance Director Report - Robert Steepe**
- C. Dripping Springs Ranch Park Report - Lynne Dickinson**
- D. Farmers Market Report - Laurel Robertson**
- E. Charro Ranch Park - Paul Fushille**
- F. Founders Memorial Park - Ron Jones and Eric Henline**
- G. Sports & Recreation Park - Eric Russell and David Douglas**
- H. Veterans Memorial Park & Triangle - Robbie Zamora**
- I. Parks and Community Services Director Report- Mariana Espinoza**
- J. Skate Park Advisory Committee Report - Eric Henline**

VI. EXECUTIVE SESSION

The Parks & Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to

discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

VII. ADJOURN

A motion was made by Vice Chair Russell to adjourn the meeting. Commissioner Henline seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 8:32 p.m.