

Historic Preservation Commission Meeting Minutes

A regular meeting of the City of Dripping Springs Historic Preservation Commission was held Monday, March 2, 2015, beginning at 5:30 PM in the City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. CALL TO ORDER AND ROLL CALL- 5:30 p.m.

COMMISSION:

Ted Lehr - Chair	Kristi Graham	John Holdridge
John McIntosh - Vice Chair	Charlie Haydon	Karl Seelbach
Kathryn Chandler		

STAFF:

Michelle Fischer, City Administrator
Kerri Craig, City Secretary
Keenan Smith, Exterior Design, Architectural & Land Planning Consultant

Commission Chair Ted Lehr calls the meeting to order at 5:36 pm. All present except Commissioner Karl Seelbach, Commissioner Kathryn Chandler, and Commissioner Charlie Haydon.

II. WORKSHOP – Began at 5:37pm.

No action to be taken.

A. Review of Historic Preservation Commission Role, Requirements, and Criteria for an Application for a Certificate of Appropriateness

III. RECESS at 6:30pm

IV. RECONVENE AT 6:30 p.m.

V. PRESENTATION BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Chair. The Chair may establish a time limit on each citizen wishing to speak. Michelle Fischer – A group of merchants are starting a new special event called First Thursday. On the first Thursday of each month, businesses in the Historic Districts will have special hours and events, beginning in April 2015.

VI. MINUTES

Consideration and possible action regarding:

- A. Approval of Regular Meeting Minutes, January 5, 2015
- B. Approval of Regular Meeting Minutes, February 2, 2015

Commission Vice Chair John McIntosh motions to approve the minutes. Commissioner Kristi Graham seconds. VOTE: 4-0 in favor, motion passes.

VII. BUSINESS

Discussion and possible action regarding:

- A. Application for a Certificate of Appropriateness for Sign at Goodie Two Shoes, located at 400 Old Fitzhugh Rd., *Christine Ann, Applicant*
 - 1. Presentation – Christine Ann, Applicant.

2. Staff Report – City Administrator Michelle Fischer, report on file. Staff recommends approval of the sign as presented with the condition that the base be mortared native stone that matches the building or landscape walls on the property.
 3. Public Hearing – No one speaks.
 4. Certificate of Appropriateness – Commission Vice Chair John McIntosh motions to approve staff’s recommendation. Commissioner John Holdridge seconds. VOTE: 4-0 in favor, motion passes.
- B. Application for a Certificate of Appropriateness for Signs for Bell Springs Winery Sidecar Tasting Room and Pink West, located at 501 Old Fitzhugh Rd., *Nate Pruitt, Applicant/Owner*
1. Presentation – Nate Pruitt, Applicant/Owner
 2. Staff Report – City Administrator Michelle Fischer, report on file. Staff recommends approval of the wall sign as submitted, and recommends approval of the directional sign with modifications: the area of the sign shall not exceed 6 square feet total; and the height of the sign shall not exceed 6 feet.
 3. Public Hearing – No one speaks.
 4. Certificate of Appropriateness – Commission Vice Chair John McIntosh motions to approve the Certificate of Appropriateness for the wall sign. Commissioner Kristi Graham seconds. VOTE: 4-0 in favor, motion passes. Commissioner Kristi Graham motions to discuss. Commission Vice Chair John McIntosh seconds. Commission discusses the size and style of the directional sign. Commissioner Kristi Graham motions to approve staff recommendations for the directional sign’s Certificate of Appropriateness. Motion dies due to lack of a second. Commission Vice Chair John McIntosh motions to approve the limit of six square feet for the size of the sign, giving the applicant the discretion to determine the best design within that limitation. Commissioner Kristi Graham seconds. VOTE: 4-0 in favor, motion passes.
- C. Application for a Certificate of Appropriateness for RK & Son, located at 381 Mercer St., *Robin Kelley, Applicant*
1. Presentation – None.
 2. Staff Report – Exterior Design, Architectural & Land Planning Consultant Keenan Smith, report on file. Staff recommends approval.
 3. Public Hearing – No one speaks.
 4. Certificate of Appropriateness – Commission Vice Chair John McIntosh motions to approve the Certificate of Appropriateness with staff recommendations. Commissioner Kristi Graham seconds. VOTE: 4-0 in favor, motion passes.
- D. Tree Preservation Ordinance and Tree Survey in Historic Districts – Commission Chair Ted Lehr gives an overview of the Ordinance and the proposed Tree Survey. City Administrator Michelle Fischer describes the current site development plan process and the tree survey that is done, the expense related to a tree survey, property owner permission, and a proposed sampling done by volunteers as opposed to a paid survey team. The Commission, City Administrator Michelle Fischer, and Exterior Design, Architectural & Land Planning Consultant Keenan Smith discuss various options related

to tree preservation. The Commission directs staff to perform a sampling survey in the City's right-of-ways and the land of interested property owners, and to provide a report in greater detail regarding the design elements related to tree preservation.

- E. Mercer Street Community Giving Tree Design, Cost Estimates, and Construction Contract – City Administrator Michelle Fischer provides an overview of the status of this project. Commission Chair Ted Lehr asks staff to provide the Commission an itemized list of estimated costs.

VIII. ANNOUNCEMENTS

- A. Regular City Council Meeting, March 10, 2015 at 5:30pm
- B. Regular Planning and Zoning Commission Meeting, March 24, 2015 at 7:00pm
- C. Regular Historic Preservation Commission Meeting, April 6, 2015 at 5:30pm

IX. ADJOURN

Commission Vice Chair John McIntosh motions to adjourn the meeting. Commissioner John Holdridge seconds. VOTE: 4-0 in favor, motion passes. Meeting adjourns at 7:47pm.