

**City of Dripping Springs  
Founder's Day Commission  
Bi-Monthly Meeting**

**February 13, 2017**

**Attending:** Brenda Medcalf, Evan Taddia, Michael Monaghan, Stephanie Holtzendorf, Paul Sanchez, Sharon Goss, Brian Daniel, Bonnie Gonzalez, Jake Adams, Brian Daniel.  
Dillon Polk – Hays County Fire and Rescue  
Kay Allen – Emergency Planning Coordinator, City of Dripping Springs  
Jen Cohen – President, Dripping Springs Cook Off Club

**Absent:** AJ Bergeron, Brad Thomas, Chris Nuccio, Chris Schmidt

**I. Call to Order:** 6:35 pm by Brenda Medcalf

**II. Minutes:** Jake made a motion to accept the minutes from the regular monthly meeting of January 23, 2017. Paul seconded. Minutes accepted as read.

**III. Business:**

**A. Creation of Founders Day Festival Rules and Regulations**

- Discussion regarding the Founders Day Commission having a set of rules/regulations that can be enforced during the festival. This will allow citations to be written and allows some recourse. Evan made a motion to move forward with developing rules/regulations for Founders Day event. Mike seconded. Motion passed.
- Commissioners should email Brenda recommendations for rules/regulations. All will be discussed at next meeting and determine if list of rules can be approved by City Council at their next meeting and published for Founders Day.

**B. Founders Day Festival 2017 Electrical Needs and Upgrades**

- Meeting to be scheduled with Todd three weeks prior to Founders Day.
- Most electrical needs are met.
- Founders Day has paid in full the electrical costs.
- Electricity will be worked out with Crepe Crazy this year by Sharon and Chris.

**Standing Committee Reports**

**A. Site Plan:**

- The Founders Day Commission may not have use of the Stephenson Building this year. Brenda will discuss with Ginger.
- Picnic tables will not be put down Wallace Street but will put them behind the crawfish vendor.

**B. Food:**

- Dillon Polk spoke to the commission that the food vendors will have to have propane tanks inspected prior to Founders Day. These are the larger tanks that are attached to the food trailer/truck.

- Sharon will email out to all the food vendors the handout received from Dillon
- C. Entertainment:**
- All bands have been booked.
  - It might be possible to get the small stage that Brad had mentioned in an earlier meeting.
- D. Arts & Crafts:**
- 98 booths have been sold.
- E. Parade**
- Kay Allen spoke regarding the length of the parade – it is too long and the beginning of the parade is getting back to the start of the parade before the end of the parade has started out on the parade route.
  - Parade meeting will be on the 10<sup>th</sup>.
- F. Publicity**
- Posts on Facebook with information on Founders Day.
  - Posts need to go out regarding parking, band line up, entry forms, etc.
- G. Sponsorship/Underwriting**
- City has received a lot of questions regarding the Title Level and the Diamond Level. Need to determine what a sponsor would get for these levels.
  - Suggestion was to do VIP table under the tent, free tickets to carnival, etc.
  - Should Title Level be kept? Diamond level increase?
  - Paul made a motion to do away with the Title Sponsor for this year and raise diamond to 10,000, Facebook spotlight on their business and have Jake come up with other perks for this sponsorship. Jake seconded. Motion passed.
- H. Sanitation**
- Contracts going out this week.
  - Paul met with Jennifer Martinez. She wants to do recycling during the festival. She will have to take care of man power, collection etc.
  - Vaquero will try to do the cardboard trash cans this year.
  - Bids have come in for port-a-potties. This year the ones with the lights will be used.
- I. Security :**
- Kay Allen told the commission that the sheriff's department has many safety concerns regarding the parade.
  - Another concern is parking on RR12. Would like to see barricades on both sides of RR12 from Mercer to Founders Park.
  - Sheriff's department needs to let the commission know what type of signage to put up, what authority does the commission have, and can the commission enforce towing.
  - Hays County will require a minimum of four deputies.

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- Saturday will have to have a dedicated ambulance on site between noon and 6 pm. Cost will be \$600.
- The cooling tent needs to be placed closer to Mercer Street.
- Information booth is needed – Founders Day information as well as other City Information.

**J. Traffic/Parking:**

- Rotary Club will do the parking and shuttles again this year.
- Need to coordinate signage with Rotary after speaking with Kay.
- Will have parking on Friday night. Drop off will be at Bluff just for Friday night.

**K. Volunteers:**

- No Report.

**V. Announcements**

- The next meeting will be February 27, 2017 at 6:30 pm at City Hall.

**VI. Adjourn**

- Motion to Adjourn made by Evan. Seconded by Jake. Meeting adjourned at 8:40 pm.

Respectfully submitted,

*Stephanie Holtzendorf*

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