



City of Dripping Springs

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ADMINISTRATIVE CHECKLIST FOR ON-SITE SEWAGE FACILITY APPLICATION

APPLICATION _____

****APPLICATION MUST BE SIGNED BY THE PROPERTY OWNER OR A NOTARIZED LETTER GIVING THE APPLICANT PERMISSION TO FILE APPLICATION ON HIS OR HER BEHALF MUST BE ATTACHED.**

FEES _____ COMMERCIAL _____ RESIDENTIAL _____

FLOOR PLAN _____

SURVEY OR PLOT PLAN _____

SOIL EVALUATION _____

SEPTIC DESIGN _____

MAINTENANCE CONTRACT _____ (IF USING A CLASS I SYSTEM, AEROBIC TREATMENT)

AFFIDAVIT _____ (IF USING A CLASS I SYSTEM, AEROBIC TREATMENT)

****AFFIDAVIT MUST BE FILED AND RECORDED AT THE HAYS COUNTY CLERKS OFFICE. THE ORIGINAL MUST BE RETURNED WITH THE OSSF SUBMISSION.**

****PARTIAL APPLICATIONS WILL NOT BE ACCEPTED UNLESS THE APPLICANT CAN SUBMIT THE REQUIRED PAPERWORK WITHIN THE SAME BUSINESS DAY. APPLICATION WILL BE RETURNED TO APPLICANT IF IT IS INCOMPLETE.**

PERMIT APPLICATION FEE (Includes three inspections)

Single Family Standard System Permit Fee: \$425.00

Single Family Engineered System Permit Fee: \$475.00