



Commercial Plan Review Checklist

Project Information	
Project Name:	
Project Address:	
Contact Name:	
Contact Number:	
Contact Email:	
<input type="checkbox"/>	Commercial Building Permit Application
<input type="checkbox"/>	2 Sets of Building Plans <ul style="list-style-type: none"> ▪ 1 Hard Copy ▪ 1 PDF Copy (emailed to sholden@cityofdrippingsprings.com; or submitted on flash drive)
<input type="checkbox"/>	Fire Plan Review Application
<input type="checkbox"/>	TDLR Confirmation Page (if over \$50,000 in project value)
<input type="checkbox"/>	Energy Compliance Report <ul style="list-style-type: none"> ▪ Envelope ▪ Lighting ▪ Mechanical ▪ CommCheck energy compliance report software can be accessed on www.energycodes.gov
<input type="checkbox"/>	Asbestos Report (if remodel or demo)
<input type="checkbox"/>	Lighting Submittal Package – Refer to Outdoor Lighting Checklist
<input type="checkbox"/>	Make sure your contractors are registered! (i.e. Mechanical, Electrical, Plumbing)

Revised: 07.12.18