



Date Received: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Date of Issuance: \_\_\_\_\_

Date of Expiration: \_\_\_\_\_

## APPLICATION FOR AN ITINERANT VENDOR LICENSE

*Submit completed application to Community Events Coordinator at [jkrantz@cityofdrippingsprings.com](mailto:jkrantz@cityofdrippingsprings.com) or Dripping Springs City Hall, 511 Mercer Street, DS TX 78620. For questions regarding the application call 512-708-0457 or email [parks@cityofdrippingsprings.com](mailto:parks@cityofdrippingsprings.com).*

**AN ITINERANT VENDOR PERMIT IS REQUIRED IF THE APPLICANT IS IN THE BUSINESS OF SELLING GOODS OR SERVICES WITHIN DRIPPING SPRINGS CITY LIMITS AND IS DEFINED BY ONE OF THE FOLLOWING:**

- **Commercial Traveler** - A person who is employed by or who represents a manufacturer, wholesaler, or importer who sells or exhibits goods to parties who engage in the business of purchasing such goods for the purpose of resale to the public
- **Itinerant Merchant** - A person who moves stocks of goods or samples of goods into the city for the purpose of selling or offering for sale or taking orders for the sale of such goods with the intention of removing such samples or the unsold portion of goods away from the city before the expiration of one month and who has no fixed place of business within the city or county for which definite arrangements have been made for the use, occupancy, hire, rental, or lease of such place for a term of at least one month.
- **Peddler** - A person who carries goods upon a truck or other vehicle on the streets of the city for the purpose of exhibiting, selling, or offering for sale such goods from such truck or other vehicle or who within the city goes from door to door of residences, public facilities, or businesses to display, sell, offer for sale, or take orders for the sale of goods or to exhibit brochures, sales literature, or price lists for the purpose of taking orders for the sale of goods or who within the city exhibits, sells, offers for sale, or takes orders for the sale of goods from a vacant lot, parking lot, tent, boat, storage bin, stall, or unenclosed structure.
- **Transient Vendor** - A person who within the city engages in the temporary business of exhibiting, delivering, selling, or offering for sale any goods or exhibiting brochures, sales literature, or price lists for the purpose of taking orders for the sale of goods and who has no fixed place of business within the city or county that is used, occupied, hired, rented, or leased for a period of at least one month for the purpose of operating or conducting such business thereon.
- **Commercial Fitness & Instructional Trainers/Coaches** - A for-profit instructor providing classes of any kind to clients in a city park or on city property.

### INSTRUCTIONS

- Please provide complete answers to the questions below and do not leave any blanks.
- If a section is not applicable, enter N/A into the space provided.
- In section 1, only one local address and telephone number are required for purposes of providing contact information. If the applicant's current residence or current business is in Dripping Springs, it is not necessary to provide an additional local address and phone number.
- When submitting this application, the applicant is required to produce a valid photo identification issued to the applicant by a governmental agency, (i.e. driver's license, passport, military ID, etc.).

- If you are proposing to display goods to the public or offer goods for sale at a residence or business that you do not own, this application must be accompanied by written permission signed by the property owner or the duly authorized agent of the property owner.

When issued to the applicant, the license and photo identification must be displayed in plain view when conducting sales or displaying goods.

### 1. CONTACT INFORMATION

Name of Applicant:

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Current Residence Address:

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Current Residence Phone:

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Current Business Address:

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Current Business Phone Number:

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Former Business Address Number:

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Local Address and Phone Number (*if necessary*):

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Tax ID Number:

State:

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Expiration Date (mm/dd/yyyy) :

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### 2. DURATION OF LICENCE

Circle the length of the term for the license you are requesting:

**ONE DAY**  
\$35/DAY

**THIRTY DAYS**  
\$50

**SIX MONTHS**  
\$70

### 3. PHYSICAL DESCRIPTION (Description is needed for current physical identification)

Height :

Weight :

Race :

Gender :

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Please provide two recent & different photographs of the applicant's face:

Attach Photo (1) Here

Attach Photo (2) Here

**4. DESCRIPTION OF GOODS/SERVICES TO BE SOLD**

Provide a description of the goods/services you plan to sell, including the brand names:

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If the goods are to be shipped, provide the name, address, and telephone number of the manufacturer and/or shipping location:

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**5. SALES LOCATION**

Will the goods/services be sold door to door?                    **YES** /                    **NO**

If the answer is NO, provide the address of the location from which the goods shall be displayed in public:

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If the applicant is not the owner of the property mentioned above, provide the name, telephone number and address (if different) of the owner:

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**If the goods to be sold are transported in or displayed from a vehicle, provide the following-**

Name of vehicle owner:

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Address of vehicle owner:

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Telephone number of vehicle owner:

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Make:

Model:

Year:

Color:

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**6. CRIMINAL HISTORY**

Have you been convicted of a felony offense within five (5) years preceding the date this application was submitted?                    **YES** /                    **NO**

**7. ADDITIONAL INFORMATION**

Please provide all additional information requested by the City Secretary at the time this application was obtained with respect to any further investigation into the fitness of the applicant to conduct the above-described business or operation.

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## PERMISSION TO USE PROPERTY

### PROPERTY OWNER INFORMATION -

Name of Owner/Agent:

Current Residence Address:

Current Telephone Number:

Proposed Sales Location:

Name of Applicant for Itinerant Vendor License:

*I, the undersigned, am the current owner or the duly authorized agent of the current owner of real property which is the proposed site for the sale or display of goods by the applicant listed above. I hereby consent to the applicant's proposed use and occupancy of the property for the purpose of displaying goods or offering goods/services for sale.*

Owner/Agent

Date



DRIPPING SPRINGS  
Texas

